

Course Demand Committee (CDC) Points of Consideration When Reviewing Requests for Enrollment Pressure Funding

To support course demand due to enrollment pressure, the Provost Office allocates annually Enrollment Pressure Funding to support expenses associated with the addition of approved sections. Requests for enrollment pressure funding are reviewed by the Course Demand Committee (CDC). The CDC considers a number of factors when reviewing requests including:

- Nature of Course
 - Does the course meet a major requirement? General Education requirement? Graduation requirement?
 - Does the course serve as a pre-requisite for another required course?
 - Is the course cross-listed with another course?
 - Are there other courses available that might meet students' needs?
 - Is this course meeting the needs of incoming students?
- Course Capacity
 - What is the existing course capacity? Can additional seats be added to existing sections?
 - Has the course capacity remained the same over multiple terms? Increased? Decreased?
 - Has the course been oversubscribed in prior terms (registration exceeds capacity)?
- Waitlist
 - What is the waitlist capacity and total?
 - Of those on the waitlist, what is the *distinct* student count?
 - Who is on the waitlist – academic level, majors, admit type, etc.?
- Majors/Other Programs
 - If the course is required for majors, what does the data suggest about the trend in the number of students declaring the major that might need the course?
 - If the course is required for majors, what does the data suggest about the number of *new* students enrolling that will need the course?
- Policy/Procedural or other Structural Changes
 - Were there recent policy or procedural changes that have affected the demand or availability for this course?